Basic Information (All fields are required)

Name _____

Permanent Address _____

_____

Current Mailing Address _____

_____

E-Mail _____

Phone _____

Do You Require J-1 Visa Sponsorship? _____

Education

College/University _____

Major _____

Minor _____

G.P.A. or Equivalent _____

Dates of Attendance _____

Graduate School _____

Course/Major _____

Thesis Topic _____

Dates of Attendance _____

Internship Preferences

In which cycle do you want to start?

◯ Spring (January 15–April 15)　◯ Summer (June 1–August 15)　◯ Fall (September 15–December 15)

*Start/end dates vary slightly from year to year.

Please number, in order of preference, up to three positions in which you are interested.
A list of department descriptions is available at guggenheim.org/internships.

_____ Abu Dhabi Project, Architecture and Exhibition Design

_____ Abu Dhabi Project, Curatorial

_____ Art Services and Preparations

_____ Conservation

_____ Curatorial

_____ Curatorial, Asian Art

_____ Development, Corporate

_____ Development, Institutional

_____ Development, Major Gifts

_____ Development, Membership

_____ Development, Operations

_____ Development, Special Events

_____ Development, Young Collectors Council & Patrons Circle

_____ Director's Office

_____ Education, Adult and Access Programs

_____ Education, Public Programs

_____ Education, School, Youth, and Family Programs

_____ Exhibition Design

_____ Exhibition Management

_____ Facilities and Office Services

_____ Finance

_____ Global Communications

_____ Graphic Design

_____ Human Resources

_____ Information Technology

_____ Interactive

_____ Legal

_____ Library and Archives

_____ Marketing

_____ Media and Public Relations

_____ Photography

_____ Publishing and Digital Media

_____ Registrar

_____ Retail Business and E-Commerce

_____ Special Initiatives

_____ Visitor Experience

How did you learn about this program? _____

1. Cover Letter

Please explain your interest in the Solomon R. Guggenheim Museum, the Internship Program, and the departments you have ranked above. Briefly state your goals and objectives in obtaining this internship and how this experience may inform your career plans or interests.

2. Resume

Please include internship and work experiences, a list of relevant academic courses, and computer and language skills.

3. Two Letters of Recommendation

Please provide two academic or professional references, either included in your application packet or mailed to us separately. If mailed separately, please include the names and contact information of these references in your application.

4. Writing Sample

Please include a three- to five-page writing sample that demonstrates your research and composition skills. An excerpt from a recent academic paper is acceptable. If you are applying to a design-related department (i.e. Architecture, Exhibition, and/or Graphic Design), please submit a design portfolio or small visual sample of your work.

Mailing Instructions

Please mail your application to:
Solomon R. Guggenheim Museum
Internship Program
1071 Fifth Avenue
New York, Ny 10128-0173

Please do not use paper clips, staples, or folders in your application.

GUGGENHEIM